21/06/2017 – General team meeting minutes

**In attendance**: Jess, Jack, Bradley, Lais, Declan, Zoe, Anil, Ansh, Michaela, Anna

* Last Meeting
	+ Boston accommodation: midtown (6 girls, 3 boys- 5 rooms?) **Action Point: Lais contact Beth**
	+ **Action point: Declan contact iGEM about imperial parts**
* Important dates
* Project description- send by the end of the month
* Safety forms- 30th
* Edinburgh- Mon 26th
* trains: 7:35am, meet at station at 7:20
* **everyone aware of this, procedure for tickets?**
* Declan and Zoe doing presentation
* Collaborations
* Bradley’s poster finished- **Action point: Bradley and Jess get copies printed (22nd) for Edinburgh and Delft- get 50 printed**
* Glasgow skype on 22nd
* Valeria speaking to Singapore
* UIOWA
* **ask to put poster up on iGEM HQ page, tweet it**
* Funding:
* funding from English, Zoe in contact
* still waiting for form from NUHRI
* Eurogentic: no money, but QPCR reagents offered. **Action point: Lais follow up**
* Overall Project
* Team name: decide finally by 22nd- common sense or any other suggestions
* follow up imperial paper (Anil emailed): read through, cite on presentations/ wiki **(check for any other papers before Edinburgh Monday as well)**
* Edinburgh, Arsenic- aware of
* Team Photo -**Ansh bring Camera next meeting**
* Human Practises
* Questionnaires in progress- **sort at HP meeting**
* Ansh contacts in Agriculture – **follow up**
* Edinburgh presentation
* add pictures (and attributions)
* Finish and send slides around- **Action Point: Declan 22nd**
* Lab Updates
* Jess- going to transform formaldehyde/ arsenic
* Jack- digidrop programming
* Bradley- transposase transformation, cell free, email BMG for plate reader?
* Lais- promoters cloned, colony picking machine?
* Ansh- researched transforming in yeast (presentation)
* Interlabstudy- first transformation did not work, second attempt in progress